



# FAMILY INVOLVEMENT GRANTS

## Application Form

*Funding for this program provided by The Dow Chemical Foundation*

### APPLICANT INFORMATION

Applicant Name: (Miss, Ms., Mrs., Mr., Dr.)		
Home Address:		
City:	State:	Zip:
Phone:	E-mail:	

### SCHOOL INFORMATION

School Name:	County:	
School Address:		
City:	State:	Zip:
Phone:	Fax:	Web site:
Principal Name:	Principal E-mail:	

Describe the current level of family/parent involvement in your school (i.e. activities, events, programs):

  
  
  

How does your proposed project contribute to or enhance the parent involvement status that currently exists? How will it reach families isolated by geographic, economic and social factors or conditions?

  
  
  

### PROJECT INFORMATION

Project Title:
Grade levels of participating students:

List at least three specific goals/objectives of your project:

  
  
  

What methods will be used to inform and motivate families to be involved in your project?

  
  
  

Please estimate the following groups' level of participation in your project:

_____ Number of students	_____ Number of parents	_____ Number of other family members
_____ Number of teachers	_____ Number of community members	

Please describe how your project will contribute to (a) family involvement in student learning and/or (b) the promotion/support of parenting skills:



## FAMILY INVOLVEMENT GRANT APPLICATION GUIDELINES

### Application Guidelines

- Proposed projects should be new and innovative, bringing a new project to the school or creating a unique twist on an existing one.
- School administrators, regular classroom teachers, guidance counselors and Local School Improvement Council (LSIC) members are eligible to apply for a grant.
- Only one grant application may be submitted per school.
- Only West Virginia public schools are eligible for funding.
- The application must include the signatures of the project contact person, school principal and LSIC chairperson in order to be considered complete.
- Grant funding may only be requested up to \$1,000; however, applicants are encouraged to seek out other funding sources if necessary and indicate those individuals and/or organizations supplying the additional materials on their applications.
- All materials must be received in one packet.
- All materials must be typed and printed on letter-sized (8 ½ x 11) paper. The project summary, timeline and evaluation sections should be double-spaced with 12-point font and 1 inch margins.
- All materials must be *postmarked* by **Saturday, March 1, 2008**, to be eligible. Any materials postmarked after that date will not be considered for funding.

### Required Materials

The following should be included in your application packet:

- **Two-page application form** (downloadable in PDF and Microsoft Excel versions)
- **Project summary** (no more than one page): Use this section to describe the logistics of your project, how this project is possible and why you believe it will benefit your school and community. Describe the roles students, school personnel, families and community members will play in your project and include any other information you feel will help reviewers select your project. If necessary, you may also use this section to elaborate on any questions from the application.
- **Timeline of events** (no more than one-half page): Awarded projects will have until June 30, 2009, to be completed. Your timeline should be as specific as possible, keeping this time frame in mind.
- **Evaluation methods** (no more than one-half page): In this section, please include all methods that will be used to judge the success of your project (e.g. surveys, attendance records, assessment scores, etc.). Methods used will depend on the individual project but should be as thorough as possible. If awarded funding, you will be asked to include your evaluation results in the final report submitted to The Education Alliance.

Please mail completed application materials to:

The Education Alliance  
ATTN: Family Involvement Grants  
P.O. Box 3071  
Charleston, WV 25331-3071

### **Questions?**

Contact Program Manager Sheanna Smith at (304) 342-7849 or [sheannasmith@educationalliance.org](mailto:sheannasmith@educationalliance.org).



*Funding for this program provided  
by The Dow Chemical Foundation*

*Living. Improved daily.*

Check out grant writing tips, additional  
funding resources and our Mini-Grants for  
Classroom Projects program at  
[www.educationalliance.org](http://www.educationalliance.org).